



District Attorney's Justice Academy

Summer Youth Employment Program Application

Please print all answers neatly in ink.

*Please send the completed application via mail to 5674 Stoneridge Drive, Suite 206, Pleasanton CA 94588 or by email by **FRIDAY, FEBRUARY 17th at 4:00pm**. If you have any questions please call Coordinators, Aaron Ortiz, at 925-734-5677, aortiz@tvcfoundation.org and/or Niki D'Alonzo at 510-267-8863, nicola.dalonzo@acgov.org. This application can also be found at: www.alcoda.org*

Name:

Today's Date:

Date of birth:

Current Age:

Address (including zip code):

Home phone:

Cell Phone:

High School:

Available Transportation? I could get to these locations each day by car or bus (circle all that apply):

Livermore Pleasanton Dublin Las Positas College

Skills (circle "yes" or "no"):

Yes No I know how to type using all ten fingers.

Yes No I am a good public speaker.

Yes No I know about the Justice System.

Yes No I know how to use Microsoft Office Word.

Yes No I know how to use Microsoft Office Excel.

Yes No I know how to use the Internet to research topics.

Yes No I speak clearly and can answer the telephone in a confident, friendly manner.

Yes No I enjoy helping people.

Yes No I like to work at a desk.



Employment Preferences: Please number from 1 to 7 your choices for summer employment, with 1 being your first choice and 7 being your last choice.

Lawyers Office ____

Courts ____

Clerical/Office work ____

Working for the City legal department ____

Library ____

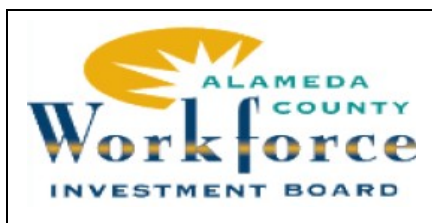
Police Department ____

Other ____

Previous volunteer or paid work experience? List employer(s) and job responsibilities below.

Why do you want to participate in the District Attorney's Justice Academy? Explain your response in 4-

5 sentences. _____



This WIA Title I financially assisted program or activity is an Equal Opportunity Employer Program.
Auxiliary aids and services available upon request to individuals with disabilities.